

Notice of Meeting

Audit & Governance Committee



SURREY
COUNTY COUNCIL

Date & time
Monday, 20
February 2017
at 10.00 am

Place
Members Conference
Room, County Hall,
Kingston upon
Thames, Surrey KT1
2DN

Contact
Angela Guest
Room 122, County Hall
Tel 020 8541 9075

Chief Executive
David McNulty

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We're on Twitter:
@SCCdemocracy

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Angela Guest on 020 8541 9075.

Members

Mr Stuart Selleck (Chairman), Mr Denis Fuller (Vice-Chairman), Mr W D Barker OBE, Mr Will Forster, Mr Tim Hall and Mr Saj Hussain

Ex Officio:

Mr David Hodge CBE (Leader of the Council), Mr Peter Martin (Deputy Leader and Cabinet Member for Economic Prosperity), Mrs Sally Ann B Marks (Chairman of the County Council) and Mr Nick Skellett CBE (Vice-Chairman of the County Council)

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING [5 DECEMBER 2016]

(Pages 1
- 10)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*14 February 2017*).
2. The deadline for public questions is seven days before the meeting (*13 February 2017*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RECOMMENDATIONS TRACKER AND BULLETIN

(Pages
11 - 22)

To review the Committee's recommendations tracker.

6 ETHICAL STANDARDS - ANNUAL REVIEW

(Pages
23 - 40)

To receive an overview of the operation of the Code of Conduct and provision of support to Members on the Code of Conduct.

- 7 STATUTORY RESPONSIBILITIES NETWORK** (Pages 41 - 44)
- This report updates the Audit & Governance Committee on activity of the Statutory Responsibilities Network.
- 8 2016/17 EXTERNAL AUDIT PLAN AND KEY PERFORMANCE INDICATORS** (Pages 45 - 76)
- This report provides the Audit & Governance Committee with the Audit Plan and the proposed Key Performance Indicators (KPIs) for the external audit of the 2016/17 financial statements of the Council.
- 9 2015/16 AUDIT FINDINGS REPORT FOR SURREY CHOICES LTD** (Pages 77 - 138)
- This report provides the Audit & Governance Committee with the outcome and findings of the external audit of the 2015/16 financial statements of Surrey Choices Ltd.
- 10 MINIMUM REVENUE PROVISION CALCULATION** (Pages 139 - 142)
- This report informs the Committee of a change in the way the minimum revenue provision is calculated for the Council.
- 11 COMPLETED INTERNAL AUDIT REPORTS** (Pages 143 - 156)
- The purpose of this report is to inform Members of the Internal Audit reports that have been completed since the last meeting.
- 12 2016/17 REVIEW OF THE EFFECTIVENESS OF THE SYSTEM OF INTERNAL AUDIT** (Pages 157 - 166)
- This report sets out the findings and recommendations from the 2016/17 review of the effectiveness of the system of internal audit in Surrey County Council. The agreed Terms of Reference for this review are attached at Annex A
- 13 ANNUAL REPORT OF THE AUDIT & GOVERNANCE COMMITTEE** (Pages 167 - 180)
- For Members to consider and comment on the annual report of the Audit & Governance Committee.
- 14 TREASURY MANAGEMENT STRATEGY** (Pages 181 - 216)
- This report sets out the council's treasury management strategy for 2017/18, as required to ensure compliance with CIPFA's Code of Practice for Treasury Management. The report also covers the council's Prudential Indicators to 2019/20, in accordance with the requirements of the CIPFA Prudential Code.
- 15 EXCLUSION OF PUBLIC**
- Recommendation:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following two items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part1 and Part 3 of Schedule 12A of the Act.

16 DATE OF NEXT MEETING

The next meeting of Audit & Governance Committee will be on 27 March 2017.

David McNulty
Chief Executive

Published: 9 February 2017

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